

# NAHS DUAL ENROLLMENT LETTER OF INTENT CONTRACT 2024-2025

• **DEADLINE: FRIDAY, March 1, 2024** •

## STUDENT INFORMATION

Student Name: \_\_\_\_\_

Graduation Year: \_\_\_\_\_

Student Email: \_\_\_\_\_

Current Grade Level: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Parent Email: \_\_\_\_\_

## NAHS DE APPLICATION PROCESSES & DEADLINES For 2024-25 SCHOOL YEAR

All Dates Are Hard Deadlines: No Exceptions

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> NAHS Dual Enrollment Info Session on Zoom Verification                           |                                   |
| <input type="checkbox"/> Counselor/Parent Consultation  | <b>Friday,<br/>March 1, 2024</b>  |
| <input type="checkbox"/> NAHS Dual Enrollment Letter of Intent  |                                   |
| <input type="checkbox"/> ACCA Application (for ACCA Applicants Only)                                      |                                   |
| <input type="checkbox"/> College's Dual Enrollment Application  |                                   |
| <input type="checkbox"/> GAFutures Dual Enrollment Funding Application                                    | <b>Friday,<br/>March 15, 2024</b> |
| <input type="checkbox"/> Send Official HS Transcripts (N/A for ACCA Applicants)                           |                                   |
| <input type="checkbox"/> Send Official SAT, ACT, PSAT or ACCUPLACER Test Scores (N/A for ACCA Applicants) |                                   |
| <input type="checkbox"/> Proof of College Acceptance Confirmation (N/A for ACCA Applicants)               | <b>Wednesday,<br/>May 1 2024</b>  |
| <input type="checkbox"/> NAHS College Class Registration (N/A for ACCA Applicants)                        | <b>Wednesday,<br/>May 1 2024</b>  |

**STUDENT & PARENT/GUARDIAN, PLEASE READ & INITIAL EACH STATEMENT BELOW and ON THE BACK**

## NAHS DUAL ENROLLMENT ELIGIBILITY REQUIREMENTS for 2024-25 SCHOOL YEAR

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|---|
| _____/_____<br>Students must be in 11 <sup>th</sup> or 12 <sup>th</sup> grade at the time they begin the DE program.  |
| _____/_____<br>Students must follow ALL steps & procedures of the NAHS DE Application Process Checklist by the NAHS designated deadlines. <i>*College application deadlines may differ; however, students must abide by the deadlines set by BOTH the high school and college.</i>                                  |
| _____/_____<br>Students who do not follow ALL the NAHS DE application procedures and deadlines WILL NOT be eligible to participate in the DE program for the upcoming school year, <b>even if the college has accepted the student.</b>   |
| _____/_____<br>Student may only apply to colleges on the <b>NAHS Approved Dual Enrollment Post-Secondary Institutions list.</b> <i>*Admission to colleges not included on the list will not be accepted.</i>  |
| _____/_____<br>Students can enter the DE program starting in either Summer or Fall semester only. <i>*Admission to the DE program mid-term or mid-year will not be approved or accepted, even if the college has accepted the student.</i>  |
| _____/_____<br>Students must maintain good academic standing in their NAHS AND college classes. Students who fail a college class will not be eligible to continue in the DE program. <i>*Students will be dropped from all college classes for upcoming semester and assigned a full time NAHS class schedule.</i> |

## NAHS DUAL ENROLLMENT STUDENT & PARENT RESPONSIBILITIES

- |  |
|--|
| _____/_____<br>Reviewing the college's DE admission requirements and required application supporting documents.  |
| _____/_____<br>Completing and submitting all application materials and documents as required by both North Atlanta and the college to which he/she is applying.                                    |
| _____/_____<br>Contacting the college's DE office to confirm receipt of his/her application, transcript, test scores and all required supporting documents to have a complete application on file. |
| _____/_____<br>Providing their own transportation to and from the college campus. <i>(exception DE classes taken at ACCA)</i>  |
| _____/_____<br>Tracking the # of college credits they have used and remain available within the state DE funding cap.  |

## NAHS DUAL ENROLLMENT RULES/PROCEDURES

____/____	Accepted students are required to attend NAHS DE College Class Registration Sessions to enroll in their college classes and be approved for state funding
____/____	Students cannot be enrolled in IBDP or IBCP program and take DE classes during the school year (Exception: GA Tech Distance Math and Computer Science classes)
____/____	Students are not permitted to change colleges mid-year.
____/____	DE students are required to enroll in enough college and/or HS classes each semester to fill a complete 8 segment HS schedule credits each semester.
____/____	Pre-requisites for college courses and HS courses may differ by postsecondary institution and limit the course options a student is eligible to take.
____/____	Students must coordinate the classes in their high school and college schedules to ensure that they can arrive to all chosen classes on time every day at both the high school and at the college.
____/____	Students are not permitted on the NAHS campus during the school day unless they are here for a NAHS class or participating in a supervised activity.
____/____	Grades issued for dual enrollment courses are permanent marks on the student's high school and college transcripts.
____/____	The student's letter grade on the college transcript will be converted to a numeric grade in accordance with district board policy. 10-point weights will be added to the numeric grade of <b>CORE</b> academic courses <b>only</b> at the end of the term for passed classes. <b>A=95, B=85, C=75, D=70 and F=60.</b>
____/____	If a student withdraws from a college class and receives a grade of a <b>W</b> on their college transcript, the <b>W will convert to an F (60)</b> and be posted as such on their HS transcript (in accordance with APS district grading policies).
____/____	Student participation in any DE program, as defined in the State Board Policy, is a student choice. Because this choice exists for students, it is the responsibility of the student and the parent/guardian to be knowledgeable about the program and its potential effects upon high school graduation, grade point averages, HOPE eligibility, and rank in class.

## STUDENT'S DUAL ENROLLMENT PLAN FOR 2024-25

Name of College student is applying to: \_\_\_\_\_

Term student is applying to enter dual enrollment program:  Summer (June 2024)  Fall (August 2024)

Type of DE schedule student plans on pursuing:

**Part-Time Dual Enrollment**

- Blended schedule of half of class schedule taken thru the college (AM/PM); other half of class schedule taken at NAHS (AM/PM)
- Combination of college and NAHS classes must be equal to a full HS class schedule (4 HS course credits per semester)
  - 4 high school classes and 2 college classes
  - 6 high school classes and 1 college class

**Full-Time Dual Enrollment**

- All classes taken thru the college; no HS classes at NAHS
- College class schedule must be equal to a full HS class schedule
  - 3-4 college classes totaling 12-15 college credit hours per semester

- I am aware of the NAHS DE application process deadlines for the 2024-25 school year.*
- I have read and understand all the NAHS DE eligibility requirements, student/parent responsibilities, rules and procedures.*
- I agree to review the college's DE admission requirements and required application required supporting documents with my child.*
- If accepted into dual enrollment for the 2024-25 school year, I give consent for my child to participate in the DE program.*

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

## SUBMIT LETTER OF INTENT CONTRACT BY DEADLINE: FRIDAY, MARCH 1, 2024



### HOW TO SUBMIT:

- Both student and parent thoroughly read and complete this contract
- Scan or take a photo of both pages of the form; save file in JPEG, GIF, PNG, or PDF format
- Follow the link or QR code provided here; upload the file to the Google Form

CONTRACT GOOGLE FORM: <https://forms.gle/vVsvSjGFEwuiU1hJA>

**The Google Form Will Close After the March 1 Deadline Has Passed**