2024-25 NAHS Dual Enrollment Application Process Deadlines & Checklist

Eligibility for North Atlanta's Dual Enrollment Program requires students to complete each of the following steps by the deadlines indicated below. Students who do not follow ALL the NAHS DE application procedures and deadlines **WILL NOT** be eligible to participate in the DE program for the next school year, even if the college has accepted the student.

All DE information & resources are posted on the NAHS Counseling Website: https://www.nahscounseling.com/dualenrollment

STEPS 1 – 4 DEADLINE: FRIDAY MARCH 1, 2024

Step 1 — NAHS DE Info Session on Zoom
- [ ]
  - o *View live event on January 25 or recording of Zoom session posted on the counseling website*
  - o *Verify by completing Google Form provided at the end of the presentation (Google Form will be closed on 3/1).*

Step 2 — Determine if Dual Enrollment is Right for You
- [ ]
  - o *Consult with grade level counselor to consider ALL limiting & risk factors to determine if DE is a viable option for you*
  - o *Is DE a good academic fit based on the admissions selectivity of the college(s) you plan on attending after HS?*
  - o *Which NAHS approved DE college(s) do you qualify for based on their DE admission requirements?*
  - o *What is your transportation plan for getting to and from the college and NAHS?*

Step 3 — NAHS Dual Enrollment Letter of Intent Contract
- [ ]
  - o *Student & parent complete contract*
  - o *Upload a copy electronically using Google Form Link provided on the contract*
  - o Students planning to apply to <u>ANY DE PROGRAM (including DE via ACCA)</u> must submit a Letter of Intent Contract

Step 4 — Complete ACCA Application (*For ACCA Applicants ONLY*)
- [ ]
  - o *Complete & submit ACCA program application for the 2024-25 School Year*
  - o *Link to Application: https://apsgatransfer.scriborder.com/*

STEPS 5 – 8 DEADLINE: FRIDAY MARCH 15, 2024
YOU MUST MEET THE MARCH 15 APS DEADLINE REGARDLESS OF THE APPLICATION DEADLINE POSTED BY THE COLLEGE

Step 5 — College Dual Enrollment Application
- [ ]
  - o *Use the links to college applications provided on the NA Approved Colleges DE Admission Requirements doc*
  - o *Submit ALL documents required by the college to have a complete application on file*
  - o *Verify with the college that your application on file with them is complete (only the college can do this)*

Step 6 — GAFutures Dual Enrollment Funding Application
- [ ]
  - o *Go to www.GAFutures.org*
  - o *Under 'Shortcuts' Click on Dual Enrollment Funding Application*
  - o *Click 'Apply Now' button and log in or create an account if needed*
  - o *Students must complete the <u>entire</u> funding application for GAFutures to generate and email the parent portion.*
  - o *Both the student and parent portions of the application must be completed by the deadline*

Step 7 — Official HS Transcripts (*N/A for ACCA Applicants*)
- [ ]
  - o *Go to www.Parchment.com and log in or create an account if needed*
  - o *Submit request for official transcript to be sent to the college(s) to which you are applying*
  - o *Transcript request must be submitted via your Parchment account by the deadline*

Step 8 — Official SAT, ACT, PSAT or ACCUPLACER Test Scores (*N/A for ACCA Applicants*)
- [ ]
  - o *Students are responsible for testing and having score reports available in time to meet this deadline*
  - o *Send official test scores directly to the college using the student account used to register for the test*
    - ▪ <u>SAT</u>: CollegeBoard.org   ▪ <u>ACT</u>: ACTStudent.org   ▪ <u>PSAT</u>: Contact Your School Counselor
    - ▪ <u>ACCUPLACER</u>: Schedule test directly with College Testing Center; Follow directions given by the testing site to send official scores to another institution.

STEP 9 DEADLINE: WEDNESDAY MAY 1, 2024

Step 9 — Proof of College Acceptance Confirmation (*N/A for ACCA Applicants*)
- [ ]
  - o *Provide proof of admission by forwarding your college acceptance email Ms Marino (Shellie.Marino@apsk12.org)*
  - o *Students who have not received an email from the college by April 15, should follow up with the college's DE office directly to check on their application status.*

STEP 10 DEADLINE: WEDNESDAY MAY 15, 2024

Step 10 — Register for College Classes (*N/A for ACCA Applicants*)
- [ ]
  - o *Complete all orientation tasks and clear all college account holds as directed by the college*
  - o *Attend a mandatory DE Registration session with Ms Marino (May 6-15)*
  - o *Register and be approved for DE college classes and finalize their NAHS class schedule.*